

**Table 1: Participant File:** Please review the notes section carefully for additional information.

Table	Column Name	Column Description	Datatype	Data Example/Format	Required Field?	Additional Notes
<b>Participants</b>						
	SSN_TaxID	Social Security Number or Tax ID Number	char(11)	111-22-3333 (social) 11-22222222 (TIN)	Yes	This field can hold either the Social Security Number or the TaxID Number. The format required is listed in the data example column.
	AcctNo	Account Number	char(30)	4444-32	Yes	Internal account number for each claimant.
	Name1	Name	char(50)	Smith Trust	Yes	
	Name2	Name	char(50)	Victoria Smith	No	
	Name3	Name	char(50)	Adjoa Smith TTEES	No	
	Name4	Name	char(50)	Acct. 201-2A	No	
	Address1	Street Number and Name	char(100)	1234 France Ave. S.	Yes	Suite number, apartment number, etc. is acceptable appended to this field, but it must be complete (not partial in address 1 and partial in address 2).
	Address2	Apartment, suite, etc.	char(100)	Suite 200	No	
	City	City	char(50)	Minneapolis	Yes	
	State	State Name or Abbreviation (see notes)	char(50)	MN	Yes	All States must be same format. If using 2 letter abbreviations, all must be 2 letter abbreviations. If spelling full name of state, all must be fully spelled.
	ZIP		char(10)	55435	Yes	This field can hold either the 5 digit zip code or the ZIP + 4 (plus-four codes) such as 55435-1234.
	Country	Full name of country	char(50)	United Kingdom	Yes	Provide consistency in naming countries. Leave Blank if United States.

**Table 2: Common Stock:** The following data will be used to calculate claim values for each claimant. Please review the notes section carefully for additional information. If you need to add additional fields, please add them at the end of each record.

Table	Column Name	Column Description	Datatype	Data Example/Format	Required Field?	Additional Notes
<b>Transactions</b>						
	AcctNo	Account Number	char(30)	4444-32	Yes	Identifies claimant for each transaction.
	Date	Date of trade	char(10)	mm/dd/yyyy	Yes	For beginning and ending balance requirements, this date is the date of the snap-shot of the account holdings. All dates must be in the mm/dd/yyyy format.
	TransactionType	Type of transaction	char(7)	Buy	Yes	Describes the transaction type. Possible values for TransactionType include: "Buy", "Sell", "Holding", "Exchange", "Received", and "Delivered".
	Ticker	Type of shares being traded	char(3)	GCA	Yes	Global Cash Access Holdings security being traded. All sales and purchases must also be grouped by Ticker.
	Cusip	Stock Identifying Number	char(9)	378967103	Yes	Each transaction must show either Ticker or CUSIP.
	Shares	Number of shares	numeric	175.01	Yes	Number of shares either held, bought, or sold.
	SharePrice	Price / Share	numeric	56.625	Yes/No	Datatype is money or equivalent. Datatype must display decimal point, with precision to the thousands place. Field is required for TransactionType of "Buy" or "Sell" and is not required for "Holding".
	TotalCost	Aggregate Cost (including commissions, fees, and taxes) OR Amount Received (net of commissions, fees, and taxes)	numeric	9909.94	Yes/No	Datatype is money or equivalent. Datatype must display decimal point, with precision to the hundredths place (to the penny). Field is required for TransactionType of "Buy" or "Sell" and is not required for "Holding".

- \* Please provide the information in ASCII, non-delimited, fixed field length, fixed record length file.
- \* The data should be burned to a CD and accompany the claim form.
- \* This data will be used to acknowledge receipt of these claims.